

## QUOTATION NOTICE

**Name of work:** RFP for hiring of vehicle (Bolero or equivalent) on monthly basis for Branch Office at Dehradun/ Sub office at Rudraprayag/ site office at Chamoli & Uttarkashi, Uttarakhand.

Bid Security : Rs.30000/- (Rs.10000/- per vehicle)

Cost of Bid documents : Rs.1000/-

Time period : one year

1. Sealed quotations are invited from established, experienced & reputed agencies having adequate experience in the work mentioned above.
2. The blank BOQ with terms & conditions for the above may be obtained from the office of the undersigned from 06.11.2017(10:00 Hrs) to 11.11.2017(up to 12: 00 Hrs). The cost of Bid Documents will be paid in the form of Demand Draft in favor of National Highways Infrastructure & Development Corporation Limited payable at Dehradun, Uttarakhand up to 11.11.2017.
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned up to 12:00 Hrs on 11.11.2017 and quotation will be opened on 15:00 Hrs by Evaluation Committee constituted for this purpose in the presence of intending bidders.

National Highways Infrastructure & Development Corporation Limited Branch office  
Address:

**General Manager (Projects)**  
**NHIDCL, B.O.-Dehradun**  
**58/37, 1<sup>st</sup> Floor, Balbeer Road**  
**Dehradun, Uttarakhand-248001**

## **BID SECURITY**

The bidders shall furnish, as part of quotation Bid Security of Rs.30000/- (Rs.10000/- per vehicle) in the form of Demand Draft in favor of National Highways Infrastructure & Development Corporation Limited payable at Dehradun, Uttarakhand. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of the successful Bidder shall be converted into Performance Security upon signing of the Agreement. The Bid shall remain valid for 30 days from date of opening.

The Bid Security will be forfeited:

- (a) If the Bidder withdraws the Bid after its submission: or
- (b) If the Bidder does not accept the arithmetic correction of the Bid price: or
- (c) In the case of a Successful Bidder if the Bidder fails to sign the Agreement

The Performance Security shall be refunded one month after the successful completion of the contract. I accept the terms and conditions attached at Annexure-I.

**Name, Signature & Seal of Bidder**

## Bill of Quantity

Bid Security : Rs.30000/- (Rs.10000/- per vehicle)  
Cost of Bid documents : Rs.1000/-  
Time period : one year

**Name of work:** Hiring of Vehicle on Monthly Basis for Branch Office at Dehradun/ Sub office at Rudraprayag/ site office at Chamoli & Uttarkashi, Uttarakhand.

S.No	Name of Item	Unit	Qty.	Amount quoted by bidder for Vehicle per Month	
				In Figure	In Words
1	Providing, running & maintenance of vehicle on monthly basis  Bolero/ or equivalent (Travel up to 3000 km per month) as per terms and condition [for DGM/Managers/ Site Engineer/ Site Supervisor)].	Vehicle nos./ Months  03/12	03		
<b>Total</b>					

Note:

1. The Total Amount quoted in words shall be the sole guiding factor for financial evaluation of Bidders
2. Annexure 'A' for terms & condition shall be the part of bid and hence shall be duly signed by the Bidder
3. Vehicle shall be operating with All India Permit.
4. The rate applicable for extra Km of travel beyond 3000 Km in a month shall be paid @10/- per Km.

GST will be paid by NHIDCL as applicable.

**Name, Signature & Seal of Bidder**

**TERMS AND CONDITIONS**

1. The vehicles should be new or less than six month old and driven not more than 25,000 km.
2. The vehicles should be in good running condition.
3. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
4. The vehicle shall be available day and night (24 hours) as required by NHIDCL for all days regularly in a month.
5. The drivers should be having valid driving license.
6. No extra night charge will be paid to the driver in case of night use of vehicle.
7. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
8. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 2000/-per day for each vehicle shall be affected from the bills of Agency.
9. The Agency should quote their rates on monthly basis. In case of excess km. run in a month, it shall be paid @ 10/- per Km.
10. The Agency should ensure that sufficient fuel is always available for travel.
11. The quoted rates shall be inclusive of taxes & other taxes, if any.
12. Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL.
13. The Agency should submit their bills in duplicate along with logbook within 1<sup>st</sup> week of every month for payment.
14. The quoted rates for hire charges of vehicles with fuel and lubricants etc should be valid for period of one year from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
15. The Agency should be able to supply the required vehicles within seven days from the date of Letter of Acceptance.
16. The supply of vehicles is initially for duration of one year only from the date of issue of letter of Acceptance Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL and agreed by the bidder.
17. The Jurisdiction of vehicle moving is Uttrakhand, Uttar Pradesh & Delhi

**Above conditions acceptable**

**Name, Signature & Seal of Bidder**